

Councillors

Legal & Democratic Services

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Our Ref:

Your Ref:

3 July 2015

Dear Councillor

COUNCIL – 8th JULY 2015

Please find attached for your attention minutes that were not available when the agenda was despatched.

Please attach these papers to your agenda for the meeting.

Many thanks.

Yours sincerely



Kevin Tomkinson
Principal Governance Officer

SCRUTINY BOARD (CITY DEVELOPMENT)

WEDNESDAY, 17TH JUNE, 2015

PRESENT: Councillor P Truswell in the Chair

Councillors A Castle, D Cohen, P Davey,
R Harington, J Heselwood, J Jarosz,
S McKenna, C Townsley and J Walker

1 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- City Development 2015/16 Budget, City Development Best Council Plan Performance Summary 2014/15 and Draft City Development Performance Summary 2015/16.

This information was not available at the time of agenda despatch, but was subsequently made available on the Council's website (Minute No. 7 refers).

2 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

3 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor M Ingham and Councillor P Wadsworth. Notification was received that Councillor J Jarosz was to substitute for Councillor M Ingham.

4 Minutes - 14 April 2015

RESOLVED – That the minutes of the Scrutiny Board (Sustainable Economy and Culture) meeting held on 14 April 2015, be approved as a correct record.

5 Co-opted Members

The Head of Scrutiny and Member Development submitted a report which sought the Board's formal consideration for the appointment of co-opted Members to the Board.

RESOLVED – The Board noted the options available in the report.

6 Scrutiny Board (City Development) Terms of Reference

The Head of Scrutiny and Member Development submitted a report which presented the Board's terms of reference.

RESOLVED – That the Board's terms of reference be noted.

7 Sources of Scrutiny Work 2015/2016

The Head of Scrutiny and Member Development submitted a report on potential sources of work and areas of priority within the Board's terms of reference.

The following information was appended to the report:

- Vision for Scrutiny at Leeds
- Summary Best Council Plan 2015-20 (2015-16 update)
- List of previous scrutiny inquiries and statements relating to the Scrutiny Board (City Development).

The following representatives were in attendance and responded to Members' queries and comments:

- Martin Farrington, Director of City Development
- Paul Maney, Head of Strategy, City Development.

The following sources of work were put forward by members of the Scrutiny Board for consideration:

- Continuation of the Housing Mix inquiry – to explore the potential for a working group with Scrutiny Board (Environment and Housing). The terms of reference were to be reviewed and shared with relevant Directors and Executive Board members due to changes in positions and responsibilities.
- To review previous work and ensure that where recommendation tracking was required this was in the work programme. Specific reference was made to maximising powers to promote influence and create local employment and skills and the cycling infrastructure.
- European City of Culture and the new cultural strategy bid.
- Sustainability of council leisure and cultural facilities and how accessible they were to residents to promote inclusivity.
- Public transport and the review of bus services in the city, affordability, promoting access to employment, education, leisure and inward investment.
- The digital divide and high speed broadband.
- Road Safety and 20mph zones. It was acknowledged that some work on 20mph zones had already been undertaken by the Scrutiny Board (Sustainable Economy and Culture) in 2014/15.
- Expansion of the South Bank.

- Shared space.
- Vacant business space, the development of the city centre and Kirkgate Market.
- Leeds on a global stage, Leeds and Partners now dissolved, the Scrutiny Board was concerned with who was now responsible for functions and what functions, if any, were no longer being undertaken.
- More jobs, better jobs, concern about in-work poverty, the increase in lower paid job opportunities and reduction in middle income opportunities. Concern was also expressed about the capacity to ensure the population was ready for employment due to reduced further education provision.
- Sustainable and inclusive economic growth across the city which benefited all, narrowing the gap in a two speed city and particularly created jobs for Leeds residents.

RESOLVED –

- (a) That some of the areas considered above be incorporated into the Board's work schedule for the 2015/16 municipal year in consultation with the relevant Director and Executive Board member regarding resources.
- (b) That authority be given to the Chair of the Scrutiny Board (City Development), in conjunction with officers, to draw up a draft work programme and where necessary draft terms of reference for inquiry for subsequent approval by the Scrutiny Board.

8 Date and Time of Next Meeting

Wednesday, 22 July 2015 at 10.30am (pre meeting for all Board Members at 10.00am)

(The meeting concluded at 11.45am)

SCRUTINY BOARD (CHILDREN'S SERVICES)

THURSDAY, 18TH JUNE, 2015

PRESENT: Councillor S Bentley in the Chair

Councillors N Dawson, C Dobson, J Elliott,
C Gruen, M Harland, A Lamb, P Latty,
A Ogilvie, K Renshaw and B Urry

CO-OPTED MEMBERS (VOTING)

Mr E A Britten – Church Representative (Catholic)
Mrs J Ward – Parent Governor Representative (Secondary)
Ms J Hazelgrave – Parent Governor Representative (SEN)

CO-OPTED MEMBERS (NON-VOTING)

Ms K Jan – Teacher Representative
Ms S Hutchinson – Early Years Representative
Ms C Bewsher – Looked After Children and Care Leavers Representative

1 Late Items

There were no late items.

2 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

3 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor F Venner and Co-opted Members, Ms C Foote, Mr A Graham and Ms T Kayani. Notification was received that Councillor M Harland was to substitute for Councillor F Venner.

4 Minutes - 23 April 2015

RESOLVED – That the minutes of the Scrutiny Board (Children and Families) meeting held on 23 April 2015, be approved as a correct record.

5 Co-opted Members

The Head of Scrutiny and Member Development submitted a report which sought the Board's formal consideration for the appointment of co-opted Members to the Board.

The following nominations for statutory voting co-opted members had been received:

- Church of England diocese representative – Mr A Graham
- Roman Catholic diocese representative – Mr E A Britten.

Parent governor representatives were as follows:

- Parent Governor (Primary) representative – Vacancy
- Parent Governor (Secondary) representative – Ms J Ward (23/04/15 – 22/04/2019)
- Parent Governor (Special Educational Needs) representative – Ms J Hazelgrave (12/09/14 – 11/09/18).

RESOLVED – That in addition to the above statutory voting co-opted members, the following be appointed as non-voting co-opted members to the Scrutiny Board for 2015/16:

- Ms C Foote – Teacher representative
- Ms K Jan – Teacher representative
- Ms S Hutchinson – Early Years representative (after consideration of two nominations)
- Ms T Kayani – Young Lives Leeds representative
- Ms C Bewsher – Looked After Children and Care Leavers representative.

6 Scrutiny Board (Children's Services) Terms of Reference

The Head of Scrutiny and Member Development submitted a report which presented the Board's terms of reference.

RESOLVED – That the Board's terms of reference be noted.

7 Sources of Scrutiny Work for 2015/2016

The Head of Scrutiny and Member Development submitted a report on potential sources of work and areas of priority within the Board's terms of reference.

The following information was appended to the report:

- Vision for Scrutiny at Leeds
- Summary Best Council Plan 2015-20 (2015-16 update)
- Leeds Children and Young People's Plan 2015-19 'From Good to Great'
- List of previous scrutiny inquiries relating to Children's Services.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor L Yeadon, Executive Member (Children and Families)
- Councillor M Rafique, Executive Member (Employment, Enterprise and Opportunity)
- Nigel Richardson, Director of Children's Services

- Paul Brennan, Deputy Director (Learning, Skills and Universal Services)
- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services)
- Sue Rumbold, Chief Officer (Partnership Development and Business Support).

Nigel Richardson, Director of Children's Services, provided an update on the Leeds Children and Young People's Plan 2015-19. Other key areas of work included:

- Ensuring that children were equipped for learning, particularly in relation to speech, language, behaviour and communication skills.
- Development of breakthrough projects, e.g. domestic violence and other key cross cutting themes.
- An update that Leeds City Council and its partners had secured £4.8 million from the Department for Education's Innovation Programme, which aimed to kick-start the most promising proposals for new ways of providing children's social care.

Councillor L Yeadon, Executive Member (Children and Families), highlighted the importance of the 'every disabled child matters' agenda and improvements needed to support disabled people access services.

Councillor M Rafique, Executive Member (Employment, Enterprise and Opportunity) suggested a potential review of work experience placements to compliment the request of the Youth Council, as referred to in the report. He added that work experience placements were not always a positive experience for young people.

The following sources of work were also put forward for consideration:

- Concern about an under provision of school places in certain parts of the city and basic need.
- Support for disabled and SEN children and the wider family, including transition to adulthood.
- Developing the role of SILCs and other specialist provision, including dyslexia, dyspraxia and mental health support. Members also discussed the role of the youth service and the need for early intervention and support. In addition, concerns were raised about signposting and access arrangements to support families and the cost of screening.
- Concern about increased demands on the targeted youth service. Members also requested an update on universal activities delegated to community committees.
- The reorganisation of children's homes in Leeds.
- Concern about an inconsistent approach to pre-school and after-school childcare provision across the city.
- Promoting healthy, active lifestyles in schools.

- The changing pattern of school funding and the impact on school clusters. Members were advised that work was on-going involving the schools forum and health professionals to develop a sustainable way forward.

RESOLVED –

- (a) That a number of the above issues be incorporated into the Board's work schedule for the 2015/16 municipal year
- (b) That authority be given to the Chair of the Scrutiny Board (Children's Services), in conjunction with officers, to draw up inquiry terms of reference for subsequent approval by the Scrutiny Board.

(Councillor A Lamb joined the meeting at 10.15am during the consideration of this item.)

(Ms S Hutchinson joined the meeting at 11.20am during the consideration of this item.)

8 Date and Time of Next Meeting

Thursday, 23 July 2015 at 9.45am (pre meeting for all Board Members at 9.15am)

(The meeting concluded at 11.20am)

INNER EAST COMMUNITY COMMITTEE

THURSDAY, 18TH JUNE, 2015

PRESENT: Councillor A Khan in the Chair

Councillors C Dobson, R Grahame,
R Harington, A Hussain, G Hyde,
K Maqsood and B Selby

Approximately 40 representatives of the local community, stakeholders and partners attended the meeting

1 Confirmation of Appointment of the Chair of the Inner East Community Committee

The Community Committee noted the report of the City Solicitor which confirmed that Councillor A Khan had been appointed Chair of the Inner East Community Committee (CC) of the 2015/16 Municipal Year

RESOLVED – To note Councillor Khan's appointment as Chair of the Inner East CC for the forthcoming Municipal Year

2 Chairs Opening Remarks

Councillor Khan welcomed all present to the meeting, particularly members of the local community and brief introductions were made. The Chair welcomed Councillor C Dobson as a new Member of the Inner East CC and ward member for Killingbeck and Seacroft. Finally, the CC expressed thanks to former Councillor V Morgan, for her work with the Inner East CC

3 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents

4 Exempt Information - Possible Exclusion of the Press and Public

No exempt information was contained within the agenda

5 Late Items

No formal late items of business were added to the agenda. Members were however in receipt of two supplementary documents relating to the Wellbeing report – which set out recommendations on various applications for funding received arising from ward member's meetings (minute ?? refers)

6 Declarations of Disclosable Interests

No declarations of disclosable pecuniary interests were made

7 Apologies for Absence

Apologies for absence were received from Councillor M Ingham

8 Open Forum

The following matters were raised under the Open Forum:

- a) Parks & Countryside matters – several local residents made separate comments on the following:
 - i. East End Park – complemented the appearance of the Park, due to the additional volunteering work and work of P&C staff
 - ii. Roundabouts – upkeep of East End Park roundabouts was commended but further work needed at York Road roundabout
 - iii. Gardening/weeding – noted one comment that gardening/weeding was not to the same standard as previous years.
- b) The dates and themes of future meetings were requested to be publicised
- c) Feedback was requested on the mental health and social isolation discussions held during the workshop held 22nd January and at the meeting held 19th March 2015
- d) Tenants representative – a local ward Member introduced four new representatives to the meeting, seeking recognition of their role as spokesperson for their respective localities
- e) Derelict local sites – comments on the current state of the former Spring Close and Yew Tree public houses were noted
- f) Residents' concerns over on-street parking around Richmond Hill school were also reported

The CC noted that, where appropriate, all of the matters raised would be referred to the relevant Member advisory group for further discussion and/or taken into consideration during discussion on existing items on the agenda for this meeting, or through discussions during the workshop

9 Minutes of the Previous Meeting

RESOLVED – That the minutes of the last meeting held 19th March 2015 be agreed as a correct record

10 Matters Arising

Minute 53c) In response to a previous query about Air Quality Monitoring, the Chair reported that LCC employed an Air Quality Manager and that air quality monitoring was undertaken in the locality near to Ebor Gardens.

11 Community Committee Appointments for 2015/16

The City Solicitor submitted a report providing information on the various appointments which fall within the remit of the Inner East CC. Members were invited to determine appointments for the forthcoming Municipal Year for the following:-

- The themed Area Lead Member roles;
- The Committee representative on the Corporate Carers' Group;
- Representation upon the Children's Services Cluster Partnerships;
- Those local Outside Bodies to which the Committee are asked to appoint to.

The CC noted the contents of an email received from Councillor Ingham who had not been able to attend the meeting. Additionally, a separate report on the agenda covered the newly reconfigured Housing Advisory Panels.

RESOLVED - That the following appointments be confirmed for the 2015/16 Municipal Year:-

Area Lead Members:

Children's Services*	Councillors M Ingham and C Dobson
Community Safety	Councillor B Selby
Environment Services	Councillor G Hyde
Employment, Skills and Welfare	Councillor R Grahame
Health and Wellbeing	Councillor R Harington
Adult Social Care	Councillor A Khan

(*Children's Services Lead also to fulfil Corporate Carer role)

Cluster Representatives:

Seacroft Manston	Councillor C Dobson
Inner East	Councillor A Khan
	Councillor R Harington
CHES	Councillor R Harington

Outside Bodies:

Chapelton CAB	Councillor K Maqsood
Richmond Hill Elderly Action	Councillor M Ingham
Inner East Housing Advisory Panel	Councillor R Grahame
	Councillor K Maqsood
	(With Councillor Ingham to attend as an advisory)
Outer East Housing Advisory Panel	Councillor C Dobson
	Councillor B Selby

12 Inner East Community Committee nominations to the 'Inner East' and 'Outer East' Housing Advisory Panels (HAPs)

The Director of Environment and Housing submitted a report seeking two Ward Councillor nominations from the Inner East CC to both the Inner East and Outer East Housing Advisory Panels (HAPs).

The report outlined the recent amendments MADE to the housing service management boundaries to align with Community Committees and other Council Services. Due to the large number of Council homes covered by the Inner East CC (over 11,000 of the city's total 56,000) the service split the CC area into two separately funded and resourced HAPs - Inner East HAP (for Burmantofts & Richmond Hill and Gipton & Harehills Ward) and Outer East HAP (for Killingbeck & Seacroft Ward).

RESOLVED –

- a) That Councillor R Grahame and Councillor K Maqsood be appointed to the Inner East HAP from the Burmantofts and Richmond Hill and Gipton and Harehills Wards (with Councillor M Ingham to attend as an advisory Member), and;
- b) That Councillor C Dobson and Councillor B Selby be appointed to the Outer East HAP from the Killingbeck and Seacroft

13 Appointment of Co-optees for 2015/16

Draft minutes to be approved at the meeting to be held on Thursday, 17th September, 2015

The City Solicitor submitted a report outlining proposals regarding the appointment of co-optees onto the Inner East CC, seeking confirmation that the CC wished to continue to appoint co-optees to support the work of the CC for the forthcoming year.

The report noted that at this point in the Municipal Year, the local Community Leadership Teams and Forums had not yet met to discuss co-optee nominations.

RESOLVED -

- a) That approval be given to the continuing appointment of co-optees in order to support the work of the Committee and
- b) to note the intention to bring a further report seeking confirmation of co-optee nominations at the appropriate time.

14 Wellbeing report

The East North East Area Leader submitted a report providing an update on the current position of the capital and revenue budget for the Inner East CC.

Applications for funding, which had previously been reviewed at the relevant ward member meetings, were included in the report for consideration.

Additionally, the CC was in receipt of an amended schedule of applications for Youth funding, which outlined the decisions made under delegated powers, in consultation with ward Members.

RESOLVED

- a) To note the spend to date and current balanced for the 2015/16 financial year;
- b) That, having considered the submitted project proposals and comments of the Elected Members, the following be agreed in respect of applications to the Wellbeing Fund:

<u>Project</u>	<u>Decision/amount granted</u>
Lark in the Park	£1,500
Safe Space Harehills/Gipton	£2,500
Opportunity Shops	£16,000
Community Programme (Inner East)	£1,500
Harehills Festival	£2,000
Fearnville Bike Festival	£1,500
IE Young Peoples Out of School Activities	£2,500
Al-Khidmat Centre	DEFERRED for more information
Seacroft Gala	£1,530
Haslewood West Subway	£3,695.95
Young Fire Fighters	£1,500
Gipton Gala	£1,000
Positive Action for Refugees	£2,250
Replacement of stolen alleygate	£840.00
IE Tasking Pots	£15,000
IE Community Engagement	£3,000

- c) To note the following Wellbeing Revenue decisions were taken under delegated powers:

<u>Project</u>	<u>Decision/amount granted</u>
Burmantofts Gala 2015	£2,000
Adventure Group	£1,500
Mums the Word Group	£1,000

- d) To note the decisions taken under delegated powers in respect of applications to the Youth Activity Fund as outlined in the revised schedule to paragraph 31 of the submitted report
- e) To note receipt of an additional application to the Wellbeing Youth Activity Fund, and having considered the application the decision be as follows:
1st Cross Gates Brownies £575.00 agreed

15 **Area Update Report**

The East North East Area Leader submitted a report setting out proposals to consider for the proposed approach of the Inner East CC for the 2015/16 Municipal Year.

The report outlined staffing matters and the following key matters were discussed:

Priorities and outputs – noted the need for an identified mechanism to drive forward priorities and achieve measurable outputs and the proposal to establish a cross ward Working Party to explore options and best practice for how the CC can achieve this aim.

Neighbourhood Improvement Board (NIB) – noted the establishment of an Inner East NIB could, along with the locally developed Neighbourhood Improvement Plans (NIPs), be the driver for progress against the CCs identified priorities.

Community Centres – Noted implementation of a new three point pricing policy for community centres for new bookings on 1st May 2015 which set prices at commercial and community rates and allows Community Committees to agree free lettings in their community centres. The CC noted a request for clarification, and agreed that it was timely for the existing Inner East CC free let policy to be reviewed.

RESOLVED -

- That the contents of the report comments made be noted.
- That approval be given to the formation of a cross Ward working group to explore options of how best to achieve progress against Community Committee priorities.
- That the process for deciding upon Community Centre lets in light of the new arrangements as approved by the council's Executive Board be approved
- That a review of the existing Inner East CC free letting and charging policy be undertaken, with a report to be presented in due course with proposals for approval

Following consideration of this item, the Chair reported that Andy Birkbeck, Area Officer for Inner East CC had accepted a new role within the ENE Area Management Team, and that this would be his last meeting of Inner East CC. Councillor Khan led Members in expressing thanks for Andy's work supporting the CC. Councillor Khan then welcomed Neil Young to the meeting as he would assume the role of Inner East CC Area Officer

16 Derelict and Nuisance Sites Programme Update

The CC considered the report of the ENE Area Leader which provided background to the derelict and nuisance property programme established in 2011 and detailed the action taken and planned to address derelict and nuisance sites and bring about environmental improvements.

Clare Wiggins, Area Improvement Manager, ENE Area Management Team, presented the report highlighting that of the 74 identified sites, 32 lay within the ENE area management area. Additionally, although the programme was flexible, the initial focus would be on major sites.

Comments from local residents identifying sites would be welcomed during the workshop to follow the formal meeting bearing in mind the criteria for designating "derelict and nuisance" sites contained within the report at appendix 1.

The CC requested a schedule of sites on a ward basis, noting that the list required constant review. A comment that sites should be identified and prioritised along the east Leeds corridor into the city was noted

RESOLVED

- a) To note the progress made and discussions on the matter
- b) To request that the Inner East CC Environmental Sub Group perform a monitoring role in the matter of derelict and nuisance sites within the Inner East CC area
- c) To note the request that Members be provided with a list of derelict and nuisance sites within their wards

17 Parks and Countryside Area Delegation for Inner East

The CC considered the report of the Director of Environment and Housing which provided an update on the Parks and Countryside Service, specific to the Inner East CC area

Councillor G Hyde, Inner East Community Lead Member for Environmental Services introduced the report highlighting the importance of partnership working, community involvement and residents own responsibilities. Simon Frosdick, LCC Environment and Housing, presented the detail of the report highlighting the new role of the CC in being able to influence resource priorities and investment. During discussions, the following key matters were raised:

- Capital investment and the use of Section 106/Community Infrastructure Levy funds
- Prioritising future resources with input from the Inner East CC environment advisory group

- The level of residents' volunteering which supports the work done by the Service
- Community Parks and Leeds Quality Park Standard, identifying work for the environment advisory group to undertake to identify appropriate sites to be designated as "community parks"

RESOLVED - To work with Parks & Countryside officers to determine future resource priorities based on data from the parks asset register

18 **Environmental Services - Service Agreement for 2015/16**

The Director of Environment and Housing submitted a report presenting the new Environmental Service Level Agreement (SLA) between the Inner East CC and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Inner East area during 2015/16.

Councillor G Hyde, Inner East Community Lead Member for Environmental Services introduced the report, again highlighting the importance of partnership working, community involvement and residents own responsibilities.

John Woolmer, East North East Locality Manager, highlighted the changes and responsibilities in the new SLA including the 'plan on a page' approach to each of the 5 priority neighbourhoods within Inner East CC area. Draft "plans" were presented at the meeting for consideration and discussion by the workshop following the formal meeting

The report sought approval of the Service Level Agreement and the further development of the "plan on a page" approach for each ward through liaison with Ward Members.

RESOLVED

- a) To approve the attached Service Level Agreement for the 2015/16 municipal year;
- b) To delegate the responsibility to oversee the delivery of the Agreement and the associated "plans on a page" to the Environmental Sub Group, with input through ward member meetings.
- c) To note that the workshop following this meeting will also concentrate on "plan on a page" for the localities

19 **Future Meeting dates**

RESOLVED – To note the date and times of future meetings said:

Thursday 17th September 2015 at 6.00 pm

Thursday 10th December 2015 at 6.00 pm

Thursday 24th March 2016 at 6.00 pm.

At the conclusion of the formal Community Committee meeting, the Chair advised that an informal workshop session would now take place where members of the community, relevant Council officers and Committee Members, would have the opportunity to discuss the topic of 'the place where I live' which would inform the work of the CC and its' priorities for the forthcoming year.

Draft minutes to be approved at the meeting
to be held on Thursday, 17th September, 2015

INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 18TH JUNE, 2015

PRESENT: Councillor J Pryor in the Chair

Councillors J Akhtar, J Bentley, S Bentley,
C Towler and J Walker

1 **Late Items**

There were no late items however there was additional information submitted with regards to the following:

- Agenda Item 13 – Topic Report – Update on progress following childhood obesity discussion at the Inner North West Community Committee on Children and Family Health
- Agenda Item 14 Wellbeing Fund Update and 2014/15 End of Year Monitoring Report – Project summaries of applications received,

2 **Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests.

3 **Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors G Harper, J Chapman and N Walshaw.

4 **Minutes - 20 May 2015**

RESOLVED – That the minutes of the meeting held on 20 May 2015 be confirmed as a correct record.

5 **Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

A member of the Headingley Planning Group expressed dissatisfaction at the decision for the Planning Sub Group to move from monthly to bi-monthly meetings and also at the end of funding from the Community Committee for the Community Planner post. It was felt that the sub group needed to meet monthly due to the level of planning activity in the Inner North West and that there was sufficient Wellbeing funds available to continue the Community Planner post. These comments were supported by other members of the public present.

In response to these concerns it was reported that the full Community Committee had taken the decision to no longer fund the Community Planner role. Inner North West was the only Community Committee across the City

that funded such a role. With regards to the frequency of Planning Sub Group meetings, it was reported that this was a matter for the group and those involved could seek to arrange additional meetings. A suggestion was made that when Elected Members met with planning officers, where possible any interested members of the public could be involved. It was proposed for a briefing to be provided to all members of the Planning Sub Group including public representatives.

Members were informed that the police had requested that the Hyde Park Unity Day should finish no later than 7.00 p.m. The organisers provided the security for the event and a request was made asking the Community Committee to support a later finish time of 8.00 p.m.

In response to concerns regarding the number of different bin collections on Ash Grove, it was reported that this street was a cut off point in the rounds and each side of the street had different collection rounds.

6 Community Committee Appointments 2015/16

The report of the City Solicitor invited the Community Committee to make appointments to outside bodies, the Corporate Carer's Group, Community Committee Area Lead Members and Children's Services Cluster Partnerships.

RESOLVED – That the following appointments be made for the 2015/16 Municipal Year:

Outside Bodies:

Cardigan Centre	-	Councillor N Walshaw
Swarthmore Education Centre	-	Councillor G Harper
Ireland Woods Children's Centre Management Committee	-	Councillor S Bentley

Community Lead Members:

Environment & Community Safety	-	Councillor C Towler
Children's Services	-	Councillor N Walshaw
Employment, Skills and Welfare	-	Councillor J Pryor
Health, Wellbeing and Adult Social Care	-	Councillor J Akhtar

Cluster Partnerships

Extended Services North West	-	Councillor J Bentley
Inner NW Hub	-	Councillor J Pryor

Corporate Carers Group

Councillor N Walshaw

7 Inner North West Community Committee membership of the 'Inner North West' Housing Advisory Panel (HAP)

The report of the Chief Officer, Housing Management clarified the current position in terms of Ward Councillor Membership of the Inner North West Housing Advisory Panel.

The Committee was informed of arrangements following the transfer of Kirkstall Ward to Inner West Community Committee area and it was requested that two nominations be made to the Inner North West Housing Advisory Panel.

RESOLVED – That Councillors S Bentley and J Akhtar be appointed to the Inner North West Housing Advisory Panel for the 2015/16 Municipal Year.

8 Nominations to Community Committee Sub Groups

The report of the West North West Area Leader set out the roles of the Inner North West Community Committee Sub Groups and sought nominations for Chairs to the sub groups. It also sought nominations for both Elected Member and resident. representatives. Members were also asked to consider the establishment of a General Purposes Sub Group.

RESOLVED –

(1) That the following appointments be made to Sub Groups for the 2015/16 Municipal Year:

<u>Children & Young People</u>	<u>Planning</u>	<u>Environment</u>
Cllr J Pryor (Chair)	Cllr N Walshaw (Chair)	Cllr C Towler (Chair)
Cllr G Harper	Cllr S Bentley	Cllr J Bentley
Cllr S Bentley	Cllr G Harper	Cllr J Walker
	Cllr J Illingworth	

Resident representation to be retained as per the 2014/15 Municipal Year.

(2) That a General Purposes Sub Group be established. Councillor Pryor as Chair of the Inner North West Community Committee to Chair the General Purposes Sub Group. All Inner North West Elected Members to sit on the General Purposes Sub Group.

9 Area Update Report

The report of the West North West Area Leader provided Members with a summary of recent sub group and forum business. It also provided updates

on Little London and Meanwood Community Centres and the new pricing policy for Community Centres.

It was reported that a key element of the new community centre pricing policy would be the approval of free lettings. Members were informed of organisations that had applied for free lettings at the new Little London Community Centre and that any new users seeking free lettings would have to apply via the Community Committee or for a decision to be made under delegated powers.

With regard to the future of Meanwood Community Centre, Members supported the approach to explore the option of creating a new management committee for the building.

RESOLVED –

- (1) That the Key Messages from Sub Groups and Forums be noted.
- (2) That the new pricing policy for Community Centres and the updates on Little London and Meanwood Community Centres be updated.
- (3) That Free Lettings be agreed for users of the new Little London Community Centre, where such arrangements were already in place for those groups in the previous centre.

10 Topic Newsletter 2014-15

The report of the West North West Area Leader asked Members to consider a newsletter style report which looked back at the topics that the Inner North West Community Committee considered during the 2014/15 Municipal year.

In addition to the newsletter which was circulated with the report, Members received an update on progress following the childhood obesity discussion at the workshop on Children and Family Health.

Chris Baird of the West North West Locality team addressed the Committee regarding the forthcoming changeover period. Issues discussed included the following:

- There would not be as much funding this year and work would have to be planned within existing resources. The new waste collection routes would be in operation.
- Work with partner organisations.
- Dealing with inappropriate waste.
- Provision of textile banks.
- It was aimed to empty full bins as soon as possible.
- Recycling and food waste. It was reported that a bid to extend the food waste collection pilot had been unsuccessful.

RESOLVED – That the newsletter report be noted and the newsletter be circulated more widely.

11 Topic Report

The report of the West North West Area Leader outlined proposals for topic discussions in the 2015/16 Municipal Year.

The following issues were discussed:

- Social Isolation – it was suggested that Members may wish to look at this in more detail at a sub group meeting.
- Engagement with Children and Young People – it was reported that there had been difficulties getting children and young people to attend arranged meetings. It was proposed that a stand alone event be held and that it be the topic discussion at the Community Committee meeting to be held in March 2016.
- Highways and Car Parking – it was suggested that this be considered at a future meeting of the Environment Sub Group. It was requested that full feedback be given to the Community Committee.
- It was proposed that the topic discussion for the meeting on 10 September 2015 focussed on Improving accessibility, focus on housing, town centres and highways.
- Members were asked to consider whether to have a focus on Domestic Violence as a topic for a future meeting.
- Community Safety and Anti-Social Behaviour; focus on graffiti – It was proposed that this be developed as a topic for the Community Committee meeting of 17 December 2015.

RESOLVED – That the report be noted and topics for future meetings be agreed as set out in the report.

12 Wellbeing Fund Update and 2014/15 End of Year Monitoring Report

The report of the West North West Area Leader provided Members with an update on the budget position for the Wellbeing Fund for 2015/16 and the current position of the small grants and skips pots and those small grants and skips that had been approved since the last meeting. It also provided end of year monitoring for 2014/15 and an update on the Youth Activity Fund.

Members' attention was brought to the following applications for Wellbeing funding:

- Open XS Cluster – Volunteering Project - £2,100 requested.
- Leeds Community Timebank – Timebank Community Connectors - £5,580 requested
- Groundwork Leeds and Housing Leeds – Lovell Park Flats Landscape Design Plan - £3,000 requested

With regard to the Groundwork Leeds and Housing Leeds application, it was reported that the funds were requested to be used for the development of a landscaping plan and not to actually carry out any landscaping works. It was queried as to why the application had been submitted to the Community Committee and what contribution was being made by the local Housing

Advisory Panel. It was suggested that the application be deferred to find the reasoning behind the application to the Community Committee.

RESOLVED –

- (1) That the current budget position for the Wellbeing Fund for 2015/16 be noted.
- (2) That the content of the end of year monitoring returns for projects funded in 2014/15 be noted.
- (3) That the current position of the small grants and skips pots and those small grants and skips that had been approved since the last meeting be noted.
- (4) That the current position of the Youth Activity Fund and those projects supported to date be noted.
- (5) That the following applications for Wellbeing funding be approved:
 - Open XS Cluster – Volunteering Project - £2,100
 - Leeds Community Timebank – Timebank Community Connectors - £5,580
- (6) That the following application for Wellbeing funding be deferred:
 - Groundwork Leeds and Housing Leeds – Lovell Park Flats Landscape Design Plan - £3,000.

13 Date and Time of Next Meeting

Thursday, 10 September 2015 at 7.00 p.m.

Licensing Sub-Committee

Tuesday, 26th May, 2015

PRESENT: Councillor B Gettings in the Chair
Councillors R Downes, and G Hussain

137 Election of the Chair

RESOLVED – That Councillor B Gettings be elected as Chair of the meeting.

138 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

139 Application to vary a premises licence held by The Angel High Street, Wetherby, LS22 6LT

The report of the Head of Licensing and Registration presented an application to vary a premises licence held at The Angel, High Street, Wetherby.

It was reported that the application had initially attracted representations from Environmental Health and from West Yorkshire Police and these had been withdrawn following agreement to meeting conditions set out in the licence. There had also been representations made by local residents.

The applicant was unable to attend the meeting. His representative addressed the sub-committee. The following issues were highlighted:

- The police had requested a review of the license when the upstairs of the premises were used by the general public.
- The ground floor of the premises was in use as an Italian restaurant.
- As a result of the review additional conditions to the licence had been agreed with the Police. These conditions would tighten up the operation of the outside area.
- The use of the first floor and balcony of the premises would be restricted to private functions. West Yorkshire Police would be notified of any planned functions beforehand.
- Both West Yorkshire Police and Environmental Health were comfortable with the style of operation and measures offered by the applicant.
- With regards to some of the objections from local residents, it was felt that there was some confusion as to how the premises would operate. Information had been circulated to local residents.
- The licence applied for would be stronger and more enforceable.

Local residents addressed the sub-committee. The following issues were highlighted:

- No information from the applicant had been received.

- Concern regarding disturbance from the premises – particularly people leaving the premises late at night.
- Concern that noise from the balcony of the premises was a particular problem.
- Disposal of glass bottles late at night.

In summary, the applicant's representative re-iterated that the upstairs of the premises would only be used occasionally for privately held events and under conditions previously agreed with West Yorkshire Police and Environmental Health. There would be full assessments undertaken prior to any events and Door Supervisors employed where necessary. There would also be a noise limiter on the music system.

RESOLVED – That the application to vary the premises licence be granted as requested.

The Licensing Sub Committee carefully considered the application. Bearing in mind all the evidence heard and taking into account the representations received, including the written representations from those who did not attend the hearing, the Licensing Sub-Committee decided to grant the application to vary a premises licence, made by Westgate Leisure Services Limited for the Angel High Street, Wetherby, in the terms agreed between the Applicant, West Yorkshire Police and Environmental Health. The Licensing Sub Committee had noted that the Applicant offered for there to be future dialogue with the local residents and the Committee hoped that similar dialogue would continue in the future.

The licensing Sub Committee noted the concerns of the residents relating to the disposal of glass and that condition 60 of the licence states "*No bottles shall be placed in the external receptacle after 23:00- hours to minimise noise disturbance to adjoining premises*" and it would trust that this would be adhered to by the Applicant as it is a mandatory condition.

Licensing Sub-Committee

Tuesday, 16th June, 2015

PRESENT: Councillor G Hyde in the Chair

Councillors M Harland and C Townsley

1 Election of the Chair

RESOLVED – That Councillor Hyde be elected to Chair the Licensing Sub-Committee for the duration of the meeting.

2 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

3 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

4 Late Items

There were no formal late items. However, supplementary information had been received by all parties in relation to:

- Agenda Item 6 – Application for the grant of a premises licence for LS20, 91-97 Otley Road, Guiseley, Leeds, LS20 8PS.

5 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

6 Application for the grant of a premises licence for LS20, 91-97 Otley Road, Guiseley, Leeds, LS20 8PS

The Sub-Committee considered an application made by Twisted Bars Ltd. to grant a premises licence for LS20, 91-97 Otley Road, Guiseley, Leeds, LS20 8PS.

The application had received representations from responsible authorities and other persons. Representations from West Yorkshire Police and Environmental Health were withdrawn prior to the hearing as agreements had been reached.

A representation was also received by a member of the public. The representation was based on the grounds of prevention of crime and disorder and the prevention of public nuisance as at appendix E of the submitted report.

On this occasion the objector did not attend the hearing.

John Coen of Ford and Warren Solicitors attended the hearing with his client Paul Glendenning one of the Directors of Twisted Bars Ltd.

Mr Coen informed the Committee that his client had agreed to the measures proposed by West Yorkshire Police and Environmental Health. Twisted Bars Ltd agreed to;

- Challenge 21
- CCTV
- Notice requesting patrons leave quietly
- Joining the Pubwatch Scheme

The Members were informed that LS20 was aimed at a mature clientele serving food and drinks.

The application was for sale of alcohol on and off service with entertainment of live or recorded music until midnight. Members were informed that the live music would be acoustic only.

Mr Coen informed the Committee that he had travelled round the area of the proposed bar and noted that there were residents closer in proximity to the premises than that of the objector's residence.

Members were informed that Adam Lewis would be the DPS of LS20 he had previous experience of this role.

RESOLVED – The Licensing Sub-Committee considered the application and the representation received from the member of the public and granted the premises licence on the basis of the application and the revised conditions set by Twisted Bars in agreement with West Yorkshire Police and Environmental Health.

7 Application for the grant of a premises licence for Signorina 19 Merrion Street, Leeds, LS2 8JE

This application was withdrawn in full by the applicant prior to the hearing.

8 Application to Vary a Premises Licence held by The Alchemist, Yorkshire House, Greek Street, Leeds, LS1 5RU

This application was withdrawn prior to the hearing as all parties had agreed to measures proposed by West Yorkshire Police and Environmental Protection Team.

9 Application for the Grant of a Premises Licence for Turtle Bay, Unit A14, The Light, Albion Street, Leeds, LS1 8TL

The Licensing Sub-Committee considered an application for the grant of a premises licence for Turtle Bay, Unit A14, The Light, Albion Street, Leeds, LS1 8TL.

In attendance at the hearing were:

- Tony Lyons – Solicitor, Kuits
- Stephen Entwistle – Operations Director, Turtle Bay
- Licensing Authority
- West Yorkshire Police

All parties accepted the supplementary information and also information tabled at the meeting by Tony Lyons of Kuits on behalf of Turtle Bay. The information tabled provided proposed layout of the premises.

A summary of the application can be found at 3.3 of the submitted report.

The application had been brought to the Licensing Sub-Committee as the proposed premises had attracted representations from West Yorkshire Police, Environmental Protection Team and the Licensing Authority.

Agreements had been reached over suggested measures offered by Health and Safety and the Environmental Protection Team. The operating schedule is revised to include the additional measures.

Representations of West Yorkshire Police and the Licensing Authority were on the grounds of the premises location in the 'Red Zone' of the Cumulative Impact Area.

Mr Lyons representing on behalf of Turtle Bay informed the Sub-Committee that Turtle Bay was a Caribbean themed restaurant and bar, with the focus on food not drinks.

Mr Lyons asked Members to consider an amendment to the late night refreshment application:

- 23:00 until 00:30 hours Sunday to Thursday
- 23:00 until 01:30 hours Friday to Saturday

Moving Thursday back 1 hour to match the timings of the original application for Sunday to Wednesday.

The premises was formerly the O'Neils Surf shop planning have granted permission for A3 use.

Mr Lyons informed the Members that his client had agreed measures proposed by Environmental Protection Team. His client has also agreed certain conditions proposed by the Police, to have 2 SIA door supervisors on Thursday, Friday and Saturday, to belong to the Pubwatch Scheme and the Crime Reduction Partnership.

Mr Lyons informed the Committee that Turtle Bay had a meet and greet service, with table service for both food and drinks. He informed the Committee that Turtle Bay would like to serve until midnight with no admittance to the premises after midnight except returning smokers.

My Lyons explained that Turtle Bay would have a corner entrance with 70% of floor space given over to seated dining area, a classic island bar selling 1 draught beer, 2 types of bottled beer, soft drinks and a selection of cocktails in keeping with the Caribbean theme. Members were informed that sale of drinks was approximately 10% of restaurant takings.

Turtle Bay would operate 128 covers with additional seating at the bar and outside. Use of the outside seating area for dining and drinking would finish at 11:00pm.

The restaurant and bar would employ local staff with 4 managers for busy periods.

West Yorkshire Police made their representation to the Committee as this is the first application within the Red Zone of a Cumulative Impact Area since the policy was amended in January 2015.

The area is problematic with more police dispatched to the area from 10:00pm onwards. The bars operating within this area have increased door supervision on Friday and Saturday night with street marshalls to assist police.

The dispersal element was the cause of most concern for the police in an already busy area where incidents peaked after midnight.

The police also had concerns with Turtle Bay offering 2 for 1 on cocktails from 7:00pm until closing.

The police raised concerns in relation to the choice of location by Turtle Bay as the premises had not previously been licensed and the fact that a licensed premises was currently available in the area.

The police asked the Committee to consider a reduction in hours and also to specify conditions to the licence to covers opposed to seats.

The Officer attending from the Licensing Authority made representation to the Committee highlighting the amendment to the Cumulative Impact Policy in January 2015 designating the area of the premises as part of the Red Zone.

The Officer also raised concerns in relation to 'Happy Hour' 2 for 1 cocktails and it was a new application in the Red Zone for a previously unlicensed premises.

Mr Entwistle clarified that cocktails would normally be charged at £7 each before 'Happy Hour'. Happy Hour would be 11:30am – 7:00pm and 10:00pm until closing.

He informed the Committee that Turtle Bay was a 90% food led business with approximately 3,000 meals being served a week with people purchasing food with a drink.

Mr Lyons in summing up said that the Turtle Bay was a food lead business that would offer something new and unique to the City.

Members deliberated at length, considering the application, and the representations from West Yorkshire Police and the Licensing Authority. The Members also considered the operating times of other restaurants in the area and the location of the premises within the Red Zone of the Cumulative Impact Policy.

RESOLVED - That the Licensing Sub-Committee after careful consideration granted the application subject to the following amendments of the operating schedule:

- Sale of alcohol – until midnight with full menu until 11:00pm Sunday to Saturday
- Late night refreshment operating hours would be
 - Sunday to Thursday – 10:00pm to 00:30am
 - Friday to Saturday – 10:00pm to 01:00am
- 2 registered door staff on Friday and Saturday
- 132 identifiable covers
- No entrance to premises after midnight Sunday - Saturday except returning smokers
- Outside seating area on Albion Street not to be used after 11:00pm